

INTRODUCTION TO ELECTRONIC CASE FILING

ALLOW THE COURT TO PROVIDE YOU WITH A HANDS-ON INTRODUCTION TOPICS INCLUDE:

- > RESOURCES ON THE COURTS WEBSITE
- > CREATION OF PDF DOCUMENTS FOR FILING
- >FILE MANAGEMENT
- > CASE UPLOAD VIA PETITION SOFTWARE
- ➤ E.C.F. USER PREFERENCES
- > FILING OF DOCUMENTS

EACH ATTORNEY ATTENDING WILL RECEIVE FOUR HOURS OF CLE CREDIT PARALEGALS & SECRETARIES ARE ENCOURAGED TO ATTEND

REGISTER BY GOING TO THE COURTS WEBSITE AT

www.nywb.uscourts.gov

CM/ECF NEWS AND INFO > TRAINING AND REGISTRATION INFORMATION > REGISTER FOR TRAINING

or

Call the Court at (716) 551-4130 (Buffalo) (585) 613-4200 (Rochester)